

## **MANUAL II : POWERS AND DUTIES OF ITS OFFICERS AND EMPLOYEES**

The officers and employees of the Joint Plant Committee (JPC) are appointed for carrying out various functions of the organization. The powers/duties/work allocation of the officers/employees of JPC including its Regional Offices are derived mainly from job descriptions/HR manuals/terms and conditions of appointment/Delegation of Power.

While discharging their duties and responsibilities, the officers and employees of the organization adhere to the relevant notification on JPC as issued by the Ministry of Steel, Government of India from time to time ([Annexure-C](#)).

The HoDs/Regional In-charges allocate and monitor/supervise the work to officers/employees of their respective departments/regions, who report to them. Department wise duties of officers is in [Annexure - B](#).